

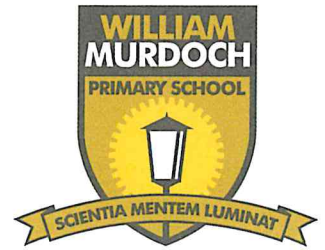
INFORMATION ON THE RETURN TO SCHOOL OF YEAR 4 PUPILS FOR A PERIOD OF ONE WEEK

Dear Parents/Carers,

We are very pleased you have chosen to send your child to school for one week and look forward to welcoming them back next week.

A number of safety protocols have been developed including the creation of a one-way entry and exit system at the Albert Road gates, the removal of desks so that there is only a maximum of eight children in a class (each small group is known as a bubble and will remain independent of other bubbles at all times) and the separation of the playground into separate zones for the bubbles. Please also refer to the Frequently Asked Questions document sent to you earlier, which is also available under Latest News and Guidance in the COVID-19 section of the school website, for further information. Some of the key changes and measures include:

- School will start 8.40am – 8.50am and end at 3.00pm. **The exception to this is Friday, which will be a half day for pupils in the returning cohorts.** These pupils will leave school at 12.30pm after they have eaten their lunch. This is to allow for a deep clean of the site before the next cohort is received in the following week.
- Parents/Carers must not group together on the Albert Road entrance; they must stay on the markers at least 2 metres apart.
- A parent (limited to one per family) must drop off/collect their child using the Albert Road gate. If you are late you will need to ring school to gain access.
- All children will be temperature checked on arrival by a member of staff wearing full PPE. Children with a temperature of 38 Celsius and above will not be allowed into school.
- There will be no hot meals provided by the kitchen. A packed lunch will be provided for children who are entitled to Free School Meals in place of Edenred vouchers for the week they attend school. A toast snack will be provided to all children free of charge. All other children need to bring a packed lunch and water bottle.
- Pupils will be given a stationary pack containing everything they will need for the week, including pencils, rubbers, an exercise book, a class novel etc. This will be kept in the desk they are sitting at and they **should not** take anything home. Equally, they should not bring anything into school from home, apart from a packed lunch and a water bottle.
- Children do not have to wear uniform but should wear **a clean set of clothes** to school each day that are comfortable and appropriate for wearing outside for extended periods.
- Parents/Carers are not allowed into the school building.
- Children from a household with a clinically extremely vulnerable person cannot attend school.
- Children will only be taught in small, consistent groups (bubbles) of no more than 8 max.
- Children will be taught by their teacher where possible or the teaching assistant in their year group. We believe this will help and support children best.
- Classrooms and daily routines will be set up to ensure that children maintain 2m distances. Breaktimes and lunchtimes will be staggered. To avoid the use of narrow corridors, we are only using classrooms that are next to a school entrance.
- Children will be taught by the same staff members, whenever possible. They will at all times remain in their bubble.



- PPE may be worn by adults or children.
- If a member of staff is dealing with someone showing COVID-19 symptoms or dealing with bodily fluids, full PPE will be worn by the designated member of staff, usually a trained first aider.
- Once any person (child or adult) or a member of their household **shows COVID-19 symptoms, that whole bubble of adults and children must isolate and cannot come to school** for a period of 14 days or until a negative COVID-19 test is received.
- Cleaning regimes have been upgraded considerably, including touch points being cleaned at intervals throughout the day and the aim is to have additional cleaners on site.
- School rules will be amended to reflect the new expectations.
- The school curriculum will be broadly the same for children at home and school. There will be specific work on pupil well-being and mental health delivered in school.
- Learning will take place outside whenever possible. This is of course weather dependent. On hot sunny days, please ensure your child has sun cream applied before coming to school. We also recommend they bring a sun hat to school with them on hot days.
- Classroom doors and at least one window will be kept open at all times to ensure adequate ventilation.
- We continue to provide provision for the children of key workers and vulnerable children. These pupils who are outside of the returning cohort will remain as a separate bubble to the cohort in school.

We continue to take a cautious approach for a safe return to school, always taking into account government guidance and scientific advice, and whilst we have done everything we can to eliminate the risk of the transmission of COVID-19, we can offer no guarantees. The choice to send your child to school is yours. School will not be forcing anyone to attend. At this stage all absences will be authorised and there will be no fines.

Stay safe. Stay well.

Yours sincerely

A handwritten signature in black ink, appearing to be 'M Singh', written over a faint, illegible printed name.

Mr M Singh
Headteacher